

Welcome to St. Paul School!

#RaisingSaints

This document was created to help families new to St. Paul navigate many of the “happenings” during the school year. This document by no means provides all event and special school information, but is a good overview of the events that take place throughout a typical school year, as well as some general information that you may find helpful.

A good place to start in getting to know St. Paul school is through the St. Paul Home and School Association. Home and School is St. Paul’s equivalent of a PTA and is made up of St. Paul parents and teachers – two of the best resources St. Paul has to offer. Home and School meets five times a year (at 6:30 p.m. on the first Monday in September, November, January, March, and May), childcare is provided by sixth graders in the library during the meetings.

General Information:

- Students may arrive to school at 7:40 a.m., they will be allowed to go to their classrooms when the first bell rings at 7:50 a.m. Final morning bell rings at 8:00 a.m. and students will be dismissed at 2:30 p.m.
- All entrances to the school are locked during the school day. Visitors must be buzzed in at the front door and must check in with the school office. Please wear a visitor tag from the office when visiting.
- A weekly email is sent out on Friday afternoons during the school year with upcoming information regarding school and church events.
- Physical Education – Grades K-3 (T/Th); Grades 4-6 (M/W) – children must wear tennis shoes.
- Music Class – Grades K-3 (M/W); Grades 4-6 (T/Th), 6th grade children have the opportunity to take choir and band at Edison School.
- Library is offered once a week Tuesday 4-6 and Thursday K-3-Children have a mini lesson and time to check out books.
- Art is offered once a week Wednesday K-3 and Thursday 4-6.
- Students attend Mass on Fridays at 9:15 a.m. and family members are welcome to join their children. The children are allowed to sit with family members unless their class is hosting mass that day.
- Multiple times throughout the year, students are bussed to WIU to watch performances, one permission slip is signed at the beginning of the year for all events.
- St. Paul apparel sales happen in both fall and spring.
- Room Parent Duties – coordinate classroom parties, teacher gifts (Christmas, birthday, Teacher Appreciation Week) and any other assistance requested by the teacher.
- Girl Sports – girls in 5th and 6th grade can play basketball (August – November) and volleyball (December – February).
- Boy Sports – boys in 5th and 6th grade can play basketball (November – February).

August	Golf Outing Fundraiser
	Back to School Night – Students bring school supplies to organize in their desks the night before school starts. Teachers will give a ten minute talk to parents about classroom expectations. There will be 2 sessions so parents with multiple children can hear all the teachers.

September	School Open House – Families are invited to see all the fun activities students have been working on in their classroom.
	Home and School Association Meeting – Childcare is available
	Step It Up Fundraiser
	Rummage Sale – Children will have the day off from school.
	MAP Testing – Grades 3-6
	First Reconciliation Classes begin – Grade 2 - Parents attend as well.
October	St. Francis Pet Blessing – Grade 2 hosts; includes pet food drive.
	Special Person’s Day – Special persons are invited by students to attend Friday Mass, tour their classroom and eat lunch.
	First Reconciliation – Grade 2 classes continue; ceremony occurs near the end of the month.
	Parent Teacher Conferences
	Book Fair Fundraiser (during Parent Teacher Conferences) – Books purchased at the fair allow the school to receive free books for all the classrooms.
	Wreath Sale Fundraiser - Children expected to sell Christmas greenery that will be delivered before Thanksgiving.
	Cookie Dough Sale Fundraiser – Grade 6 spearheads this fundraiser for their class trip.
	Class Halloween Party/Trunk or Treat – Parents can volunteer to decorate their car trunk and pass out treats to students as they parade by in costume (all welcome to attend).
November	
	Bake Sale – Grade 2 conducts a bake sale to earn funds for holiday service project.
	Home and School Association Meeting – Childcare is available.
	Veteran’s Day Pancake Breakfast and Program – Students may invite veterans to attend the festivities; students do a short performance after breakfast (all welcome to attend).
	Thanksgiving Mass – Grade 1 hosts a play prior to Mass; includes canned food drive.
December	WIRC Project Santa – Families have the opportunity to “adopt” a child and provide gifts from his/her Christmas wish list.
	6 th Grade Christmas Closet – All students have the opportunity to shop for their family and find special treasures at the Christmas Closet; all items are \$.25.
	Coats for Kids – New coats are collected to donate to WIRC for children in need. Donations are made by the entire school. 6th grade shops
	Holiday Music Program – Fellheimer Auditorium at Macomb High School; students need to wear their green St. Paul polo shirt, black pants & black shoes; students will be bussed earlier in the day to practice at the auditorium.
	Nativity Mass – Grade 3 hosts Mass as well as a play before Mass.
	Advent Prayer Services –Prayer services will be hosted by different classrooms during the four weeks of advent (all welcome to attend).
	Class Christmas Party

January	Home and School Association Meeting – Childcare available
	Girls Volleyball Tournaments – Families provide workers for tickets and concessions.
	Catholic Schools Week – Last week of January, theme dress days with other fun days like hobby day, game day, Battle of Books; (some activities open to parents/families). A closing Mass is held on Saturday evening for the whole parish with school children leading the parts of the Mass.
	MAP testing
February	Trivia Night Fundraiser
	Class Valentine’s Day Party – Plan to send valentine’s for entire class; grades 2-6 require a valentine box.
	Boys Basketball Tournaments – Families provide workers for tickets and concessions.
	DARE Program – Grade 5; the school resource officer for the district presents a DARE curriculum to students during the school day.
March	Home and School Association Meeting – Childcare available.
	Athletic Banquet – Grades 5 & 6; students who play sports are honored.
	DARE Program continues – Grade 5
	Spring Break – Aligns with WIU’s spring break.
April	First Communion Classes begin – Grade 2 (parents also attend).
	Farm Day – Grade 4; spend the day learning about farm safety with other 4 th graders.
	Rummage Sale – Children will have the day off from school.
	Holy Week Reenactment – All grades; this occurs the day before Good Friday. All students participate in the reenactment; audience moves between the church and different parts of the school to hear each story (all welcome to attend).
	5K Fun Run/Pancake Breakfast Fundraiser – student fun run is Friday afternoon (all welcome to attend and volunteer); Saturday is the community walk/run & pancake breakfast.
May	Teacher Appreciation Week – Each class is responsible on one day for bringing in food for the teacher breakfast buffet. Classes traditionally provide gifts for their teacher throughout the week.
	First Communion Ceremony – Grade 2; reception after the ceremony hosted by the Women’s Guild. 3rd grade families bake cookies.
	May Crowning – Grade 6; hosts crowning of Mary located near the parsonage (all welcome to attend).
	Stem Fair – Grades 4-6; STEM activities for the whole school
	Spring Music Program – Fellheimer Auditorium at Macomb High School; students need to wear a white shirt, black pants & black shoes; students will be bussed earlier in the day to practice at the auditorium.
	Class Field Trip – Grade 6; travel to St. Louis for a full day class trip.
	MAP Testing
	Graduation – Grade 6
June	Gala Fundraiser – Held alternating odd-numbered years.

Year Round Fundraisers	Script Cards – Orders are placed quarterly and the school receives a varied percentage of the gift card amount.
	Walmart/Hy-Vee gift cards – Available for sale in the school office and after mass (once per month), the school receives a percentage of the gift card amount.
	Box Tops For Education – The school receives \$.10 per box top submitted.
	Computer Ink Cartridge Recycling – Send in your empty printer ink cartridges and the school is able to send them in to be recycled and earn cash back.
	Prairie Farms Milk Lids – Collect the stickers on the gallon milk lids and the school received \$.05 per lid.

Ways you can volunteer:

- Offer to assist teachers with special projects/events throughout the year.
- Offer to drive for class field trips.
- Attend Home and School Association meetings (different volunteer opportunities present themselves at the meetings).
- Work at school fundraisers/special events.
- Volunteer to spearhead a school fundraiser or special event.
- Work at sports tournament concessions/ticket taking.
- Assist at classroom holiday parties (send snacks/drinks, organize games, etc.); parents are welcome to attend even if they are not assisting.
- Assist in library or lunchroom.
- Become a Home and School Association Officer.
- Many teachers have “wish lists” if you would like to help purchase items for the classrooms.
- Coaching – St. Paul has basketball teams for both 5th and 6th grade boys and girls as well as volleyball teams for 5th and 6th grade. Teams need a head coach and assistant coach for each season.